

## **Windy City Curling Center Board Meeting Minutes**

**Sunday March 10th**

**4:00pm @ Blue Line, Seven Bridges**

### **2018/19 Board Members**

#### **In Attendance:**

**Simon Ganet, Jon Henderson, Greg Stewart, Heidi Osburn, Mike Lerner, Jeff Sampson,  
Brian Stoiber**

**Members In Attendance: Eric Reithel, Kerry Myers, Lori Cassidy, Linda Arra**

**Meeting Called to order: 4:10pm by Greg Stewart**

### **Approval of Previous Meeting Minutes**

- 201902 Minutes approved by board

### **Old Business:**

- **CCC Construction Update**
  - General Info
    - Lighting Complete
    - HVAC Almost Complete
    - Inspections mostly passed (see plumbing issue below)
    - Drywall has been completed.
    - Glass is installed
    - Chiller to be delivered this week
    - Concrete has been poured for chiller
    - Dehumidifier in place
    - Water Purification system currently being built local
    - Ice King Scrapper and hacks have been shipped
    - Scoreboards - going with existing for first year
  - Complications
    - Escape room and other business taking over mirrored space (location previously considered for future sheet expansion)
    - New Staircase, and entryway to be constructed to serve all businesses.
    - During inspections, illegal plumbing was found. Needs to be removed and corrected. Back and forth with the landlord as to who pays for this.
    - Bar Area will be moved into warm room instead of play room. This is due to some water and sanitation restrictions.
  - Painting Party Planned for March 30th
    - Could use as many volunteers as possible to paint entire space
    - Send out notice on facebook and via newsletter

- **Bonspiel Update**

- Going with playing cards theme and decorations
- Food will be same as last year
- Asking for \$2300 budget for food. Cost was \$2700 last year with more teams
  - Board approved up to \$3000 budget but like to keep near estimate
- Members have been giving donations. As of meeting 12 items are available for raffle.
- Would like to have an official letterhead raffle letter to give to potential donors
- Have been having to work with draw time requests
- Need to send out notice to Skips with first draw times and asking for any diet restrictions. Had some diet concerns last year resulting in last minute runs to stores
- Bagpiper has been booked for \$150
- Matt and Anthony are putting together a progression of club pictures and frames that will be set up at bonspiel
- Brian will be working on trifold to hand out to teams
- Brian will also be creating name plates for the teams. Will reach out to Adam/Margaret to get sizing
- Ice Crew Volunteers thus far Jim S and Greg T. Ryan will be head of crew but needs help. Will have meeting Wednesday Mar 20th 6:30pm at Chicago to discuss
- Raffle will need help with tickets. Barry will be MC for raffle.
- Eric offered to help with draw announcements
- Idea of doing a "Money Salad" as a raffle prize. Members will be able to donate cash through Paypal or in person to the Collins. It will be placed in bowl and be a single prize.
- Kitchen staff would like to enter a kitchen team. Question if ok to have 6 person team, and if should be on waitlist. No issues raised with number of team members, and will be on waitlist like other WCC teams.
- Currently at 15 teams. Will do final email blast and facebook posts to try for a few more teams

- **Learn to Curl Updates/Concerns**

- Feb 24 group arrived with people already over indulged. One participant pulled himself from class, while others still played. Apparently entire group had been drinking since 2pm.
- Need to adjust our formal policy and expectations. Brian will work on draft which will be then published on website
- Free Drink tickets will not be given to participants until after class moving forward.
- Mar 3 volunteers lacking until last minute
- Keep blasting asking for volunteers.
- Pre League meeting prior to Mar 17th draw, informing league members of remaining volunteer opportunities thru April 28th.

- **League Updates**

- League C
  - Looking like championship will be between Team Reithal and Team Arra
- Rookie League
  - Mar 24 and 31 league full
  - April 14th and 29th have 9 signed up

- **Arena Nationals Update**

- Teams have decided on gear. Going with black jackets like last year, and ordering shirts/jerseys from Moose Threads. They have a backup plan in case Jersey's are delayed.
- Teams communicating with Waltham about practice ice on weekends
- Still have not talked to Exmoor. Jeff previously spoke with Jim at MCA meetings, indicated Saturday or Sunday mornings may be available.

**New Business:**

- **Corporate and Special Events**

- Summer Curling
  - Looking into 3 week leagues starting May or June
  - Ice cost \$300 per draw (300/24=12.50 per player)
- Corporate Outing Requests
  - Continue forwarding to Simon. Have had 10 inquiries for outings.
  - Language Adjustment?? - sorry notes incomplete here
  - Had group outing with 50 people and 4 volunteers. Participants helped with stones

- **"Last Rock" Donation to Club from Charlie Dana**

- In memory of his wife, Beth. Plaque to be made for display on frame.
- Anthony has print and will be mounted in new facility.

- **2019/20 Board Nominations and Slate Election**

- Three positions open for 2019/20 Board
  - Vice President
  - Secretary
  - Director 1
- People scheduled to be leaving the board:
  - Jeff Sampson (Served 7 Years)
  - Greg Stewart (Served 7 Years)
  - Heidi Osborne (Served 1 Year)
- Set deadline for nominations to mid April to have for the May board meeting. Blast out to members on social media and newsletter to submit nominations
- Originally planned for Annual meeting and transition to new board in May but had discussion to move annual meeting and transition to June instead of May. Ensures new facility is open and possibly use for Annual meeting.
- Email will be put together for membership explaining goal of revisiting board election process next season. While wanted to revisit this year, it fell to the bottom of the list and did not get done. New board will look into exploring other processes in place at other clubs.
- Other possible areas of modification to qualifications for next year:
  - Minimum Membership Levels or Length of Membership

- **Donor Gifts per Capital Campaign**
  - Confirm we have list of donors
  - Review capital campaign document as to determine plan and budget
  
- **Dedicated Ice Grand Opening Event**
  - Push discussion to next meeting, as now looking at June timeframe for annual meeting so can do that in conjunction with a grand opening.
  - Creation of a "Road to Windy City" Video would be nice but will put feelers out for interest.
  - Would like time for a Founders presentation at Annual meeting
  
- **Board Insurance Policy**
  - Needed to separate board members from the club
  - Cost is between \$900 - \$950 per year with \$2M coverage
  - Other clubs have similar policies
  - Should be submitted by end of week
  
- **Harassment and Discrimination Policy**
  - Board put together a formal Harassment and discrimination policy. Modeled off other organization.
  - Is published on our website for visibility
  - Was required for insurance purposes
  
- **Financial (January and February) Updates**
  - See published spreadsheets for specifics
  - Board approved Financial report, with minor modifications
  
- **Open Discussion**
  - Jeff requested to step down from MCA rep. He has been rep for entire life of club and would like someone else to take over. Meetings are held every two months.
  - Board discussed assigning to board member each year rather than asking for volunteers.
  - Heidi looking into Jaycees group for the April 28 LTC @ \$50 per participant
  - Like to put together a survey for all past LTC participants. Simon will take care of.
  
- **Next Board meeting**
  - April 14th 4pm - Blue Line

**Meeting Adjourned @ 5:58pm by Greg Stewart**